

**EFFECTIVE 24 JANUARY 2002  
VFR FLIGHT PLAN**

<b>1. Aircraft Registration</b>
<b>2. Aircraft Callsign</b>
<b>3. Type of Aircraft</b>
<b>4. Route</b> _____
<b>5. SARTIME</b>
<b>6. Fuel Endurance</b>
<b>7. Persons on Board</b>
<b>8. Other Information</b> _____
<b>9. Pilot in command</b>
<b>10. Contact Number</b>
<b>11. Operator</b>

File on <http://www.ifis.airways.co.nz> or  
PHONE 0800 NBOPLN (0800 626 756) or FAX 0800 NBOFAX (0800 626 329)  
Refer over page for instructions.

## INSTRUCTIONS FOR COMPLETING VFR FLIGHT PLAN

### 1. Aircraft Registration

Insert the registration marking of the aircraft (between 4 and 7 characters).

*The aircraft registration is the unique reference for this flight plan – all further references to the flight plan must quote the registration.*

### 2. Aircraft Callsign (optional)

Insert the aircraft callsign (between 4 and 20 characters).

*The callsign may be used in RTF communications but any reference to the flight plan must reference the aircraft registration.*

### 3. Type of Aircraft

Insert the appropriate ICAO designator (between 2 and 4 characters).

### 4. Route

Insert details of the proposed flight (use plain language but read below).

*The degree of detail provided in the route field will determine the ease with which any subsequent search and rescue will be carried out.  
It is suggested that points of departure and landing be included along with elapsed times and brief landing times.*

### 5. SARTIME

Insert the time that you want an alerting service provided (4 or 6 characters).

*Insert 4 characters as HHMM for hours and minutes or 6 characters as DDHHMM for day, hours and minutes.*

### 6. Fuel Endurance

Insert the fuel endurance (4 characters).

### 7. Persons on Board (POB)

Insert POB.

*Use oblique strokes (/) to separate multi leg flights where the POB will change.*

### 8. Other information

Insert information useful to search and rescue eg NORDDO.

### 9. Pilot in command/Contact number

Insert pilot in command and telephone/cellphone numbers for search and rescue purposes.

### 10. Operator

Insert name of operator if not pilot in command.